

University Preparation School at CSU Channel Islands  
1099 Bedford Drive, Camarillo, CA 93010

**APPROVED Minutes** for the Meeting held on Friday November 20, 2020  
Virtual Via ZOOM

**I. Opening Procedures**

- A.** Call to Order: The regular meeting of the Board of Directors of the University Preparation School at CSU Channel Islands was called to order by Marlo Hartsuyker at 1:30p.m. This meeting was held by teleconference in accordance with the Executive Orders N-25-20 and N-29-20.

**B. Adoption of Agenda**

Amend Item 2-September only Financials, Item 4-Information Only  
**Moved by Brian Sevier Seconded by Carolyn Bernal**

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Carolyn Bernal	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker	x			
Brian Sevier	x			
Jesus Torres	x			
Lindsay Walker				x

**C. Pledge of Allegiance**

**D. Roll Call                      Present                      Absent**  
**Board Members**

Jeanne Adams	<u>  x  </u>	<u>      </u>
Carolyn Bernal	<u>  x  </u>	<u>      </u>
Regina Carver	<u>  x  </u>	<u>      </u>
Talya Drescher	<u>  x  </u>	<u>      </u>
Marlo Hartsuyker	<u>  x  </u>	<u>      </u>
Brian Sevier	<u>  x  </u>	<u>      </u>
Jesus Torres	<u>  x  </u>	<u>      </u>
Lindsay Walker	<u>      </u>	<u>  x  </u>

**Administration**

Charmon Evans	<u>  x  </u>	<u>      </u>
Darlene Hale	<u>  x  </u>	<u>      </u>
Veronica Solorzano	<u>      </u>	<u>  x  </u>

**E. Public Comments**

Public comment was given. Parents expressed concerns over bias/prejudice that their children encountered and the administrator's response. A community member shared resources on anti-bias/anti bullying that his company provides. A parent expressed concern regarding the time of the meetings.

No emails

No Public Comments

**F. Directors Reports**

The Charter was unanimously approved at the PVSD board meeting last night! Definitely something to celebrate. We reopened the school on October 29<sup>th</sup>, it's going well. We have one student that tested positive, no close contact and parents are being very careful. Our health tech and attendance clerk and the district nurse work together notifying parents, a lot of tracking needs to happen. We are asking all families to stay home for 14 days if leaving the state or country for Thanksgiving Break.

**G. Board Reports, Correspondence, and Communications**

Question from Jesus, how are we tracking academics?

**H. Advisory and Auxiliary Reports**

**1. School Site Council**

The meeting was held Tuesday. Council began to look at goals, SPSA

**2. ELAC**

No information

**3. Parent, Teacher, Student Association**

Chipotle dine out, Wednesday December 9<sup>th</sup> 5:30-7:00

**II. Regular Session**

**A. Consent Agenda**

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

**1. Minutes of the October 30, 2020 Regular Board Meeting**

**2. Ratify purchases/contracts over \$5000**

**Moved by Talya Drescher Seconded by Jeanne Adams**

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Carolyn Bernal	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker	x			
Brian Sevier	x			
Jesús Torres	x			
Lindsay Walker				x

## **B. Items for Action, Discussion and or Information**

### **1. Topic/Agenda Item: Review and Approval of changes to Board of Directors Bylaws**

**Personnel Involved:** Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the changes to Board of Director Bylaws. Only one change to the bylaws, PVSD would like to appoint who they choose for the board position. A short discussion followed.

**Moved by Jeanne Adams Seconded by Brian Sevier**

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Carolyn Bernal	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker	x			
Brian Sevier				x
Jesús Torres	x			
Lindsay Walker				x

### **2. Topic/Agenda Item: Review and Approval of September Financials for UPCS**

**Personnel Involved:** Lisa Boulos

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the September Financials. A short discussion followed.

**Moved by Jesus Torres Seconded by Talya Drescher**

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Carolyn Bernal	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker	x			
Brian Sevier				x
Jesús Torres	x			
Lindsay Walker				x

3. **Topic/Agenda Item:** Review and Approval of Board Authorizations, Pursuant to Education Code Section 44256(b), the holder of a Multiple Subject Teaching Credential or a Standard Secondary Credential, who has completed 12 semester units, or 6 upper division or graduate units, of coursework at an accredited institution in each subject to be taught, is **considered legally authorized to teach under this provision. The authorization shall be with the teacher's consent.**  
Carmen Jimenez-World Languages, Spanish

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals:

Options or Solutions (If applicable):

Director's Recommendation: It is recommended that the Governing Board authorize the teaching assignment for the teacher listed. A short discussion followed.

**Moved by Carolyn Bernal Seconded by Jeanne Adams**

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Carolyn Bernal	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker	x			
Brian Sevier				x
Jesús Torres	x			
Lindsay Walker				x

4. **Topic/Agenda Item:** Review of revised Policy #000 Parent Involvement Policy  
**Personnel Involved:** Charmon Evans

The SSC committee met and they have no changes to the policy

5.    **Topic/Agenda Item:** Update on school opening  
      **Personnel Involved:** Charmon Evans  
      Charmon went over in Directors report
6.    **Topic/Agenda Item:** Update on Charter Renewal  
      **Personnel Involved:** Charmon Evans  
      Charmon went over in Directors report

**IV. Board of Directors Announcements/Remarks**

Marlo and Jeanne congratulate Charmon and staff on the approval of the charter.

Have a great Thanksgiving!

Jeanne would like to see a report of student attendance

**V. Future Agenda Items: Next Meeting, December 11, 2020**

Elections for the Board of Directors 2021

Calendar for 2021

First Interim with budget

**VI. Adjournment: 2:23 p.m.**